

**Single Levy Certified Tax Rate Worksheet**  
**Report 713**

**Form PT-240**  
pt-240.xls Rev. 11/03

**County:** \_\_\_\_\_ **Tax Year:** \_\_\_\_\_

**Taxing Entity:** \_\_\_\_\_

1. Last year's property tax budgeted revenues and adjustments.		
A. Last year budgeted revenues . . . . .		
B. Legislative adjustment (if any, provided by State Tax Commission) . . . . .		
C. Line 1A plus or minus any adjustment on line 1B (see instructions) . . . . .		
2. Adjusted value (from column 7 of Report 697) . . . . .		
3. Local assessed real, personal and centrally assessed BOE adjustments		
a. Real property taxable value (from column 2 of Report 697) . . . . .		
b. 3-Year real property BOE average rate (provided by the Tax Commission)		
c. Real property BOE adjustment (3b times 3a) . . . . .		
d. Personal property taxable value (from column 3 of Report 697) . . . . .		
e. 3-Year personal property BOE average rate (provided by the Tax Com) . .		
f. Personal property BOE adjustment (3e times 3d) . . . . .		
g. Centrally Assessed taxable value (from column 4 of Report 697) . . . . .		
h. 3-Year centrally assessed BOE average rate (provided by the Tax Com) . .		
i. Centrally assessed property BOE adjustment (3h times 3g) . . . . .		
j. Total BOE adjustments (line 3c plus line 3f plus line 3i) . . . . .		
4. Sum of valuations (line 2 less line 3j) . . . . .		
5. Five-year average tax collection rate (provided by State Tax Commission; enter as decimal) . . . .		
6. Sum of valuations adjusted by collection rate (line 4 multiplied by line 5) . . . . .		
7. New growth (from column 7 of Report 712A) . . . . .		
8. Adjusted new growth (line 7 multiplied by line 5) . . . . .		
9. Current year adjusted value (line 6 less line 8) . . . . .		
10. <b>Certified tax rate</b> (line 1C divided by line 9; use six decimal places) . . . . .		

**Signature of County Auditor**

I, \_\_\_\_\_, as County Auditor certify that I have examined the information submitted on this statement and have found it to be true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Instructions</b> Single Levy Certified Tax Rate Worksheet Report 713	<b>Form PT-240</b> pt-240-inst.doc Rev. 11/03
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Prepared by:	County Auditor
Statutory reference:	UCA §59-2-924
Due date:	June 8 to the taxing entities

## General Information

Report 713 calculates the certified tax rate for entities with only one fund/budget type.

On this form, the adjusted sum of values will be calculated and then used to calculate the certified tax rate.

## Instructions

### Line 1A – Last Year’s Budgeted Revenues

Enter the amount of revenues budgeted from the previous year. (Provided by the State Tax commission).

### Line 1B – Legislative Adjustment

Enter the amount provided by the State Tax Commission. This amount differs each year based on legislative action.

### Line 1C – Total

Line 1A plus or minus line 1B.

### Line 2 – Adjusted Sum of Valuations

Enter the amount from column 7 of Report 697.

### Line 3a – Real Property Taxable Value

Enter the real property taxable value (from column 2 of Report 697).

### Line 3b – Real Property BOE Rate

Enter the real property 3 year BOE rate provided by the Tax Commission

### Line 3c – Real Property BOE Adjustmen

Multiply 3a by 3b and enter the amount here.

### Line 3d – Personal Property Taxable Value

Enter the personal property taxable value (from column 3 of Report 697).

### Line 3e – Personal Property BOE Rate

Enter the personal property 3 year BOE rate provided by the Tax Commission

**Line 3f – Personal Property BOE Adjustment**

Multiply 3e by 3f and enter the amount here.

**Line 3g – Centrally Assessed Taxable Value**

Enter the centrally assessed property taxable value (from column 4 of Report 697).

**Line 3h – Centrally Assessed Property BOE Rate**

Enter the centrally assessed property 3 year BOE rate provided by the Tax Commission

**Line 3i – Centrally Assessed BOE Adjustment**

Multiply 3g by 3i and enter the amount here.

**Line 3j – Total BOE Adjustments**

Add 3c, 3f, 3i and enter the amount here

**Line 4 – Sum of Valuation**

Subtract line 3j from line 2 and enter the amount here.

**Line 5 – Five-year Average Tax Collection Rate**

Enter the five-year average property tax collection rate that is calculated and provided by the State Tax Commission.

**Line 6 – Adjusted Sum of Valuation**

Multiply line 5 by line 4 and enter the amount here.

**Line 7 – New Growth**

Enter the amount from column 7 of Report 712A.

**Line 8 – Adjusted New Growth**

Multiply line 7 by line 5 and enter the amount here.

**Line 9 – Current Adjusted Value Minus New Growth**

Subtract line 8 from line 6 and enter the amount here.

**Line 10 – Certified Tax Rate**

Divide line 1C by line 9 and enter the amount here. Use six decimal places.

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**Verification**

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This form is verified by the counties; it is not sent to the State Tax Commission.